

## Meeting Minutes from the WWMA BOD Meeting – September 25, 2022

Call to Order at 3:36 pm – Cadence Matijevich, WWMA President

Roll Call of States – Mahesh Albuquerque, WWMA Secretary/Treasurer

### **Present:**

Arizona-Kevin Allen  
California-Kevin Schnepf  
California, Los Angeles County-Kurt Floren  
California, San Luis Obispo County-David Aguayo  
Colorado- Mahesh Albuquerque, Scott Simmons  
Idaho –Stacie Ybarra  
Montana – Brent Ricks  
Nevada-Cadence Matijevich  
New Mexico –Roxanne Chepsongol  
Utah – Miland Kofford  
AMC – Bob Murname

### **Absent:**

Alaska  
Hawaii  
Oregon  
Washington  
Wyoming

**Approval of Minutes** – Kurt Floren made a motion to approve the minutes from the last Board of Directors meeting on April 25, 2022, Kevin Allen seconded. The minutes were approved without any changes.

**Treasurers Report** – Mahesh Albuquerque presented the treasures report. WWMA finances in good shape. Bob asked about balance to maintain IRS Nonprofit simple tax forms, Mahesh stated it was \$50,000 so WWMA remains in good standing. Brent Ricks motioned to approve the Treasures Report, Kevin Allen seconded, Report approved without any changes.

**Old Business** – Cadence provided updates:

1. Administrative Policy Form 15 Proposal Discussion – all comments in favor of moving this forward. Appreciate the work of the subgroup that worked on this draft (Kevin Allen, Kevin Schnepf, and Mike Brook. Decided to finalize this document with other members of the Board were also present.

### **New Business**

1. Bob Murname commented that NCWM BOD meetings are closed meetings. He felt it was important for members to be able to attend the BOD meetings and that they should be held in conjunction with Interim and Annual meetings, Mahesh explained that while the BOD meetings are closed, any member can request time to meet with the BOD, and such requests are accommodated. The BOD will also hold open sessions at the Interim and Annual meetings for more member engagement. Kevin Schnepf, Kurt Floren and Brent Ricks also provided comments in support of the NCWM BOD meetings, indicating transparency and access to board was important.

2. Schedule and Duration of Annual Meetings Discussion – There were several comments related to the annual meetings workload. Ensuring committee members are aware of their roles and responsibilities, sending incomplete Form 15's and associated proposals back to submitter, withdraw items if they continue to remain undeveloped, etc can help with more efficient use of committee time during the meetings. Also discussed possible work sessions over breakfast etc.
3. Recruiting Membership Discussion – Strong need for all Board members to recruit new members, especially to serve on committees and to serve as mentors for new members.
4. Cadence acknowledged Matt Douglas for taking leadership of S&T in Kip's absence.
5. Cadence thanked David Aguayo for his Committee Orientation session leadership.

Meeting adjourned at 5:11pm.